

**PROCEEDINGS OF THE BOARD OF CONTROL OF THE
WAR MEMORIAL CIVIC CENTER (WMCC) TAKEN IN REGULAR SESSION
November 21, 2022 4:30 p.m.**

1. **Call to Order:** Mark Anger called the meeting to order
Present: Courtney Bone, Fred Parrott, Jack Peavy, James Eaves, June Toothman, Lora Carrero, Mark Anger, Willie Westmoreland
Absent: None.
2. **Prayer:** Fred Parrott
3. **Public Participation:** None.
4. **Amendments to the Agenda:** None.
5. **Correction/Approval of the Previous Minutes:** Motion by Willie Westmoreland, 2nd by James Eaves to accept the minutes from the previous regular meeting. Motion approved and minutes signed.
6. **Finance:**
Review and Approval of Bills: Motion made by Willie Westmoreland, 2nd by James Eaves to reimburse June Toothman for \$80 for the Veteran Luncheon giveaways purchased from Market Days at the VFW. Motion approved.

Motion made by June Toothman, 2nd by Lora Carrero. Bills and invoices approved. Motion approved.
Rental Income: 10/01/2022-10/31/2022 \$795
Budget Review: Report reviewed and approved.
Overtime/Comp Time Report: Report reviewed and approved.
7. **Old Business:**
A. Personnel: Kristin Morris 30-day review completed. Her positives as well as negatives were discussed. The main negatives are the calendar and contract procedures but hopefully with time she will grasp it. Requested postponement for Jose Chapman's unemployment appeal scheduled for December 1st due to airline tickets being purchased in August for belated Thanksgiving during that time. Motion made by Lora Carrero, 2nd by June Toothman for approval of postponement request. Motion approved.
B. Project List: Stage lighting completed. Awaiting coordination with CLECO for replacement of the breaker box due to it being connected to the main power outside.
C. WMCC Public Events: Awarded most creative for the Downtown Scarecrow competition so special thanks to board member Lora Carrero and her husband for constructing and building it. Veteran's Luncheon program was well attended. Thanks to Mr. Willie Westmoreland for participating in the program and to Lora Carrero and Fred Parrott for representing the board members, and to June Toothman for the pre-purchase of the giveaways. Building was lit up green during the week of November 7-13.
Master Gardener's requesting food trucks to be present at their event on February 11th. Faith spoke with Steve Landreneau to draft wording for our contract releasing of liability regarding the food trucks. Motion by James Eaves for release of liability, 2nd by Courtney Bone. Motion approved.
D. Battlefield Cross Memorial Statue: Per the insurance company and/or Andrea Couch from the BPPJ office, the statue needs to be removed until it can be permanently affixed with a concrete pad and/or drill holes in concrete and statue. It will be in Faith's office until this can be completed.

8. **Items Tabled from Previous Discussion:** None.

9. **New Business:**

A. WMCC Officer Election:

Nomination by James Eaves for June Toothman to serve as Chairman. With there being no other nominations, by acclamation, the Secretary will cast one vote for June Toothman as Chairman of the War Memorial Civic Center Board for a term period of two years beginning January 1, 2023 until December 31, 2024.

Nomination by James Eaves for Willie Westmoreland for Vice-Chairman. With there being no other nominations, by acclamation, the Secretary will cast one vote for Willie Westmoreland as Vice-Chairman of the War Memorial Civic Center Board for a term period of two years beginning January 1, 2023 until December 31, 2024.

Nomination by Lora Carrero for Jack Peavy as Secretary. With there being no other nominations, by acclamation, the Secretary will cast one vote for Jack Peavy as Secretary of the War Memorial Civic Center Board for a term period of two years beginning January 1, 2023 until December 31, 2024.

B. WMCC Board Meeting Schedule: 2023 Board Meeting Schedule presented and discussed.

Motion by James Eaves, 2nd by June Toothman to accept the meeting schedule with the change for the October meeting to be the 4th Monday.

10. **Any Other Business:** VA representative has been hired on or about October 10th. He should be trained and working five days a week sometime in January. Log to be implemented for the VA representative to sign in and out and for veterans to sign in and out. Employees receive complaints constantly. BPPJ plan to have a meeting with state VA administration soon and Margaret Lyons will notify us of the meeting. Complaint/comment cards used to be available. Faith will request for the cards. They will be at the front desk. WMCC employees will continue to give out state and federal VA numbers to veterans to voice their complaints or claims questions.

11. **Adjournment:**

The next meeting of the War Memorial Civic Center Control Board will be **Monday, December 19, 2022**. There being no further business to come before the board, made a motion Willie Westmoreland to adjourn the meeting, 2nd by James Eaves. Meeting adjourned.

ATTEST:



Jack Peavy, Secretary of



June Toothman, Chairman or

17 January 2023

17 January 2023

Date Approved by the Board: 17 January 2023