

PROCEEDINGS OF THE WAR MEMORIAL CIVIC CENTER BOARD, TAKEN AT THE
REGULAR MEETING HELD AT 250 W 7TH STREET DERIDDER, LOUISIANA ON MONDAY,
MARCH 18, 2024 AT 4:30 P.M.

1. CALL TO ORDER by June Toothman
2. ROLL CALL attendance with there being present: Mark Anger, Courtney Bone, Lora Carrero, Paul Cuevas, Fred Parrott, June Toothman, Willie Westmoreland, Shannon Wingate

There being absent: Shannon Cooley

3. PRAYER by Shannon Wingate
4. AMENDMENT(S) TO THE AGENDA: None.
5. PUBLIC PARTICIPATION: None.
6. CORRECTION/APPROVAL OF THE PREVIOUS MEETING MINUTES
A motion was made by Mark Anger to approve the February 20, 2024 minutes and seconded by Fred Parrott. No one opposed. Motion carried.

7. FINANCE

- A. Review and approve previous month(s) invoices
A motion was made by Mark Anger, seconded by Paul Cuevas to approve invoices from February 2024. No one opposed. Motion carried.
- B. Review February 2024 rental income
- C. Review and approve monthly GL report(s) and budget to actual comparison of February 2024 financial(s) report.
A motion was made by Mark Anger, seconded by Paul Cuevas to postpone approval of the February 2024 financials due to the report(s) not being available. No one opposed. Motion carried.
- D. Review Overtime Report

8. OLD BUSINESS

- A. Discussion of Project List
 1. Generator update-email from Meyer & Associates forwarded to board members to advise of the upcoming bid date.
- B. Personnel
Melinda Nash advised of her two-week notice on March 14, 2024.
A motion was made by Mark Anger, seconded by Courtney Bone for the Scheduling Clerk/Custodian pay rate to be \$12 for a full-time or part-time position with a potential increase to \$12.50 after a successful 90-day introductory period. No one opposed.
Motion carried.
- C. Discuss/approve website research development/implementation
Nothing to report.

- D. Discuss annual tier financial disclosure statement
Board members given documents and instructions to complete their statements.

9. ITEMS TABLED FROM PREVIOUS DISCUSSION: None.

10. NEW BUSINESS

- A. Discussion Muni code and/or approve signage/bumpers
Muni code states no alcohol/open containers to be outside of the building nor in our parking lots. After discussion by board, clients are made aware of this policy which is included in the alcohol addendum of the contract which does not require us to post signage.
- B. Discuss/approve FMAG Mutual Aid Agreement
A motion was made by Mark Anger, seconded by Paul Cuevas to approve for Faith Scott to sign the agreement as the representative of the War Memorial Civic Center.
No one opposed. Motion carried.
- C. Upcoming public events by Community/WGCC
All events are free and open to the public:
Cleco Energy Solutions Seminar-March 19th 5p.
Beauregard Health Systems Wellness Without Walls-April 9th 10:30a-1:30p
CPPJ Second Chance Job Fair-April 18th 9a-12p

11. ADJOURNMENT

A motion was made by Paul Cuevas, seconded by Lora Carrero to adjourn the meeting.
No one opposed. Motion carried.

	4/15/2024		4/15/24
LORA CARREO, SECRETARY	DATE	JUNE TOOTHMAN, CHAIRPERSON	DATE