

PROCEEDINGS OF THE WAR MEMORIAL CIVIC CENTER BOARD, TAKEN AT THE  
REGULAR MEETING HELD AT 250 W 7<sup>TH</sup> STREET DERIDDER, LOUISIANA ON MONDAY,  
OCTOBER 21, 2024 AT 4:30 P.M.

1. CALL TO ORDER by June Toothman
2. ROLL CALL attendance with there being present: Mark Anger, Shannon Cooley, Fred Parrott, June Toothman, Shannon Wingate  
There being absent: Randall Anderson, Lora Carrero, Paul Cuevas
3. PRAYER by Shannon Wingate
4. AMENDMENT(S) TO THE AGENDA: None.
5. PUBLIC PARTICIPATION: None.
6. CORRECTION/APPROVAL OF THE PREVIOUS MEETING MINUTES  
A motion was made by Mark Anger to approve the September 16, 2024 minutes, seconded by Shannon Cooley. No one opposed. Motion carried.
7. FINANCE
  - A. Review and approve previous month(s) invoices  
A motion was made by Shannon Cooley, seconded by Shannon Wingate to approve invoices from September 2024. No one opposed. Motion carried.
  - B. Review September 2024 rental income
  - C. Review & approve monthly GL report(s) & budget to actual comparison of previous month(s) financials  
A motion was made by Mark Anger to approve the July and August 2024 financials, seconded by Fred Parrott. No one opposed. Motion carried.  
Faith received an email from Andrea Couch on October 16, 2024 indicating the September 2024 report is close to being ready but she couldn't commit to a time. As of today's meeting, the report was not available. Faith advised Andrea of the next WMCC meeting dates to enable us to prepare the upcoming amended budget worksheet.
  - D. Review overtime report
8. OLD BUSINESS
  - A. Discussion of Project List
    1. Generator update  
Stoney with A/C & Heat still has to complete the relocation of units. Nothing to report from Meyer and Associates.

B. Discuss public events by Community/WMCC

\*Fair Booth 10/01-10/05/24 Booth decorated in patriotic décor. Flyers for known upcoming public events along with WMCC brochures were available to citizens.

\*WMCC Veterans Luncheon-11/01/24 Flyers was dropped off at approximately 20 churches. Flyer emailed to five churches. Faith will be on the KVVP Diner Show on 10/22 at Noon to discuss the event. Requested Chamber of Commerce to place it on their website a few weeks ago. Faith will follow up to request this again. Faith will attempt to get the flyer posted at gas stations, the PX & the commissary on Fort Johnson.

\*New Step Outreach-11/23/24-Flyer & details will be confirmed soon.

\*Jazz Concert 12/14/24-Details are not yet confirmed.

C. Discuss website research/development/implementation

Madison has set up credit card & test payment has been submitted. Awaiting results to ensure the payment process is working properly.

D. Recently appointed board members

Let the minutes reflect again the WMCC Board's request of having representation for board members from each Juror's district as stated in the minutes from July 18, 2022 Item 7C. Board member applications have been submitted for Lisa Adams and Todd Sherman. These applicants may/may not live in the juror's district as previously requested by the WMCC Board.

E. Ethics & sexual harassment training

Faith advised remaining board members who haven't completed their training to do so as soon as possible.

F. WMCC by-laws

A motion made by Mark Anger, seconded by Shannon Cooley to correct/update the following: CORRECT the "pf" in first line of the Article I Membership to read "of." In Article III Officers, DELETE Section 2. Term limits shall be two consecutive or non-consecutive terms. Section 3 now becomes Section 2. No one opposed. Motion carried.

9. ITEMS TABLED FROM PREVIOUS DISCUSSION: None.

10. NEW BUSINESS

A. Cyber security training

Margaret Lyons has indicated board members will have to complete this training. More details/information to follow later.

B. Pine Street/Hwy 27 repair

Damon Cooley was contacted on September 27, 2024 regarding parking lot potholes. He instructed a road crew to complete the repairs & they were completed on September 30, 2024. Faith thanked Damon & asked him to pass on her appreciation to the crew who made the repairs. Faith contacted BJ Warden with the BPPJ Administration Office he will be ordering no big truck signs to be installed.

11. ADJOURNMENT

A motion was made by Shannon Wingate to adjourn the meeting, seconded by Fed Parrott. No one opposed. Motion carried.



LORA CARRERO, SECRETARY



JUNE TOOTHMAN, CHAIRPERSON

OR

OR

18 November 2024

18 November 2024

**Date Approved by the Board: 18 November 2024**