

**PROCEEDINGS OF THE BOARD OF CONTROL OF THE
WAR MEMORIAL CIVIC CENTER (WMCC) TAKEN IN REGULAR SESSION
June 26, 2023 4:30 p.m.**

1. **Call to Order:** June Toothman called the meeting to order.
Present: Fred Parrott, Jack Peavy, June Toothman, Lora Carrero, Mark Anger, Willie Westmoreland
Absent: Courtney Bone
2. **Prayer:** Willie Westmoreland
3. **Public Participation:** None.
4. **Amendments to the Agenda:** None.
5. **Correction/Approval of the Previous Minutes:**
Motion by Mark Anger, 2nd Willie Westmoreland to accept the minutes from the May 15, 2023 regular meeting. Motion approved and minutes signed.
6. **Finance:**
Review and Approval of Bills and Invoices: Motion made by Mark Anger, 2nd by Lora Carrero to approve bills and invoices. Motion approved.
Rental Income: 05/01/2023-05/31/2023 Rental and damage deposits collected \$805; less refundable damage deposits \$175, actual rental income \$600.
Budget Review: Budget reports for EOY March 2023 and April 2023 in board member packets. May 2023 reports are not ready.
Overtime Report: Report reviewed and approved.
7. **Old Business:**
A. Project List: BK Electric called for emergency repair for fuse burn out during Cattlemen's event. Generator, credit card processor, room 3 and partial lobby floor construction, men's dressing room vinyl floor replacement, stage floor lighting all remain on the list.
B. Marketing/Publicity: Brochure completed. QR Code placement may be an option.
C. Facility Usage: Cattlemen's Association has been notified that their successful fundraising event has outgrown our facility. Faith will return their check for \$125 due to the inconvenience. Lease agreement reviewed and discussed.
D. WMCC Public Events: Coke Float Event June 30th. National Night Out (NNO) Magic Show will be hosted by City of DeRidder Police Department on July 31st at 6:30 p.m.
8. **Items Tabled from Previous Discussion:** None.
9. **New Business:**
A. Committees: After discussion, the board to decide on any Civic Center policies and procedures to be implemented/adopted once an example has been provided from HR/BPPJ office. Faith directed to obtain the latest available electronic copy of the handbook and forward the email to the board.
10. **Any Other Business:** None.

11. Adjournment:

The next meeting of the War Memorial Civic Center Control Board will be **Monday, July 17, 2023** at 4:30 p.m. There being no further business to come before the board, motion to adjourn the meeting by Jack Peavy, 2nd by Willie Westmoreland. Opposed: Mark Anger. Motion approved. Meeting adjourned.

ATTEST:

Jack Peavy, Secretary or

Frank Parratt
FRANK PARRATT

17 July 2023

Date Approved by the Board: 17 July 2023

June Toothman

June Toothman, Chairman or

17 July 2023