

**PROCEEDINGS OF THE BOARD OF CONTROL OF THE
WAR MEMORIAL CIVIC CENTER (WMCC) TAKEN IN REGULAR SESSION
October 17, 2022 4:30 p.m.**

1. **Call to Order:** Mark Anger called the meeting to order
Present: Courtney Bone, Fred Parrott, James Eaves, June Toothman, Lora Carrero, Mark Anger, Willie Westmoreland
Absent: Jack Peavy
2. **Prayer:** June Toothman
3. **Public Participation:** None.
4. **Amendments to the Agenda:** Add Item 7C Project List to Old Business
5. **Correction/Approval of the Previous Minutes:** Motion by June Toothman, 2nd by Lora Carrero to accept the minutes from the previous regular meeting. Motion approved and minutes signed.
6. **Finance:**
 - Review and Approval of Bills:** Motion made by James Eaves, 2nd by Willie Westmoreland. Bills and invoices approved. Motion approved.
 - Rental Income:** 09/01/2022-09/30/2022 **\$1055** Ingevity's payable system was updated delaying payment for October. Payment should be received later this week.
 - Budget Review:** Year to date budget was presented by Faith and the budget was reviewed and discussed by the board. Motion by Willie Westmoreland to accept the amended budget worksheet as presented, 2nd by June Toothman. Motion approved.
 - Overtime/Comp Time Report:** Report reviewed and approved.
7. **Old Business:**
 - A. HVAC-Room 4 Project List:** AC/H quote for \$6000 to replace unit in room 4 with RUUD unit with 10 years all parts warranty. Motion to accept quote as presented by Lora Carrero, 2nd by Fred Parrot. Motion approved.
 - B. Personnel:** Kristin Morris start date will be October 10, 2022. Awaiting more applicants for the Custodian/Maintenance Assistant. Discussion by the board to change Paul Ashworth job title to General Maintenance. Motion by Willie Westmoreland, 2nd by Lora Carrero. Motion approved.
 - C. Project List:** Room 5 dressing room and ceiling stage lighting as well as breaker box upgrade quote for \$2100 received from Statewide Electric. Motion by June Toothman, 2nd by Willie Westmoreland to accept the quote from Statewide. Motion approved.
8. **Items Tabled from Previous Discussion:** None.
9. **New Business:**
 - A. WMCC Operating Hours:** Andrea Couch asked Faith if she had minutes stating the current hours of 8:00 a.m. to 4:00 p.m. and she advised Andrea that she did not. Faith has no way of knowing when those hours began. The Beauregard Police Jury (BPPJ) notified Faith the new hours for the War Memorial Civic Center (WMCC) should be 7:30 a.m. to 4:30 p.m. After discussion by the board, the WMCC new operating hours will be 7:30 a.m. to 4:00 p.m. with a 30-minute lunch effective Tuesday, October 18, 2022. Motion by June Toothman, 2nd by Courtney Bone to accept 7:30a-4p hours. Motion approved.

B. WMCC Board Election: Mark Anger requested to place this item on next month's agenda (new business) as WMCC Officer Election.

10. **Any Other Business:** Reminders-Annual training is due. Veteran's Luncheon is November 4th at 11:00 a.m. Willie Westmoreland volunteered for the Pledge of Allegiance at the program.

11. **Adjournment:**

The next meeting of the War Memorial Civic Center Control Board will be **Monday, November 21, 2022 at 4:30 p.m.** There being no further business to come before the board, made a motion Fred Parrott to adjourn the meeting, 2nd by Willie Westmoreland. Meeting adjourned.

ATTEST:



June Toothman, Secretary or



Mark Anger, Chairman or

21 November 2022

21 November 2022

Date Approved by the Board: 21 November 2022