

**PROCEEDINGS OF THE BOARD OF CONTROL OF THE
WAR MEMORIAL CIVIC CENTER (WMCC) TAKEN IN REGULAR SESSION
July 17, 2023 4:30 p.m.**


1. **Call to Order:** June Toothman called the meeting to order.
Present: Courtney Bone, Fred Parrott, June Toothman, Lora Carrero, Mark Anger
Absent: Jack Peavy, Willie Westmoreland
2. **Prayer:** Fred Parrott
3. **Public Participation:** None.
4. **Amendments to the Agenda:** None.
5. **Correction/Approval of the Previous Minutes:**
Motion by Mark Anger, 2nd Lora Carrero to accept the minutes from the June 26, 2023 regular meeting.
Motion approved and minutes signed.
6. **Finance:**
Review and Approval of Bills and Invoices: Motion made by Mark Anger, 2nd by Fred Parrott to approve bills and invoices. Motion approved.
Rental Income: 06/01/2023-06/30/2023 Rental and damage deposits collected \$4080; less refundable damage deposits \$175, actual rental income \$3905.
Budget Review: Budget reports for May 2023 in board member packets. June 2023 reports are not unavailable. Faith to prepare letter to the president of the jurors requesting a meeting regarding financial reports, board member vacancies, American Rescue Plan Funds and increased insurance costs.
Overtime Report: Report reviewed and approved.
7. **Old Business:**
A. Project List: Nothing new to report. Steps for the stage tabled. Squirrel cage for east a/c unit damaged and replaced by BK Electric. Statewide to check for drop down option from ceiling inside walls for circuits to be installed in all rooms to accommodate the large electric roaster pans.
B. WMCC Public Events: WMCC Coke Float donations totaled \$509. Served just a little over 300 floats this year. Schedule this event annually on the last Friday in June. National Night out Magic Show event hosted by DeRidder Police Department scheduled for July 31, 2023.
8. **Items Tabled from Previous Discussion:** None.
9. **New Business:**
A. Lease Agreement Review: Motion to increase the cost per hour for Category 3 (general public) after initial rental time to \$45/hour effective August 1, 2023 by Mark Anger, 2nd by Lora Carrero. Motion approved. Photos to be added for Room 5 setup binder to show what can/can't be done for potential clients.
B. Ethics & Sexual Harassment Training: Links on website show 2023 but once clicked shows 2022. Faith will send links once it has been updated.
C. Parking Lot: Usage by public for an event not held at Civic Center discussed.
10. **Any Other Business:** VA Office closed for vacation July 17-July 21.

11. Adjournment:

The next meeting of the War Memorial Civic Center Control Board will be **Monday, August 21, 2023** at 4:30 p.m. There being no further business to come before the board, motion to adjourn the meeting by Lora Carrero, 2nd by Courtney Bone. Motion approved. Meeting adjourned.

ATTEST:

Jack Peavy, Secretary or


Willie Westmoreland

21 August 2023

Date Approved by the Board: 21 August 2023


June Toothman, Chairman or

21 August 2023