

**PROCEEDINGS OF THE BOARD OF CONTROL OF THE
WAR MEMORIAL CIVIC CENTER (WMCC) TAKEN IN REGULAR SESSION
September 19, 2022 4:30 p.m.**

1. **Call to Order:** Mark Anger called the meeting to order
Present: Courtney Bone, Jack Peavy, June Toothman, Lora Carrero, Mark Anger
Absent: Fred Parrott, James Eaves, Willie Westmoreland
2. **Prayer:** Lora Carrero
3. **Public Participation:** None.
4. **Amendments to the Agenda:** None.
5. **Correction/Approval of the Previous Minutes:** Motion by June Toothman, 2nd by Lora Carrero to accept the minutes from the previous regular meeting on August 15, 2022. Motion approved and minutes signed. Motion by Jack Peavy, 2nd by Courtney Bone to accept the minutes from the previous special meeting on September 1, 2022. Motion approved and minutes signed.
6. **Finance:**
Review and Approval of Bills: Motion made by June Toothman, 2nd by Courtney Bone. Bills and invoices approved. Motion approved.
Rental Income: 08/01/2022-08/31/2022 **\$3245**
Budget Review: Ruthy Reed from the BPPJ office indicated she will not be issuing the amendment worksheet until early October. It will be due in November/December. Report reviewed and approved.
Overtime/Comp Time Report: Temporarily short-staffed so employees may work more than the usual eight hours allotted. Report reviewed and approved.
7. **Old Business:**
A. Personnel: Faith presented information to the board regarding Jose Chapman. After discussion by the board, recommended for termination effective September 20, 2022. Paul Ashworth worked by himself from February 17 until June 27. He trained Sonya and Jose. He has been employed with the BPPJ since May 2009. After discussion by board, Motion by June Toothman, 2nd by Courtney Bone to award merit increase to \$17.75 per hour for Paul Ashworth effective next pay period. Motion approved.
B. Board Members: The plot machine is still broken so we are unable to obtain a larger map for the board members to view the areas for Wayne Reeves-1 & John Stebbins-4A. Faith gave an update on Mr. Fred Parrott & Mr. James Eaves. They are both expected to be at October's meeting.
C. Flag Plaza: Erin Meyer with Meyer & Associates emailed Faith to say she will have information by the end of October.
D. Project List: Second payment has been received from the ARP but no funds will be released until the jail is complete. Credit card processor: Faith asked a few folks who accepts credit cards and most people are pleased with the Square system. Dressing room/room 5 quotes are pending due to the busy season. Hopefully Schmidt Builders and Statewide will arrive within the next two week to do a walk-through and provide the quotes/proposals.
E. Annual Ethics & Sexual Harassment Training: Faith reminded board members to complete their annual training.
8. **Items Tabled from Previous Discussion:** None.

9. New Business:

A. HVAC-Room 4-Project List: Quote from AC/Heat did not provide the warranty nor clearly state the manufacturer. The board will await this information prior to making their decision.

B. WMCC Marketing/Publicity: In order for more people to know about the facility, statewide distribution (Louisiana Travel Association) of the brochure throughout the state of Louisiana as well as having them at the tourist commission/civic center was discussed to see if an impact can be measured. Motion by June Toothman, 2nd by Lora Carrero to subscribe for one year for \$1575 (annual fee and 10K brochures). Motion approved.

Pink Light for Breast Cancer & Operation Green Light (Nov 7-13) would give the WMCC an opportunity to participate in local events. Remote control lights are available with multiple colors and these lights could be used again and again. Motion by Courtney Bone, 2nd by June Toothman for the purchase of lights up to \$300. Motion approved.

Scarecrow Patch: Chamber is supposed to again have the scarecrow event beginning October 21st. Faith proposes place a scarecrow in a military uniform along with an American flag. Lora Carrero will donate all of the items required for us to participate.

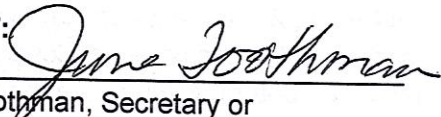
Fair Booth: The board discussed possibly participating annually on last year. Faith will decorate it with photos the BPPJ will print as well as other items from the WMCC.


10. Any Other Business: November 4th luncheon possibly show short movie about the Louisiana Maneuvers. Faith will contact Mr. Rickey Robertson to request him to be the guest speaker.

11. Adjournment:

The next meeting of the War Memorial Civic Center Control Board will be **Monday, October 17, 2022 at 4:30 p.m.** There being no further business to come before the board, June Toothman made a motion to adjourn the meeting, 2nd by Lora Carrero. Meeting adjourned.

ATTEST:


June Toothman, Secretary or


Mark Anger, Chairman or

17 October 2022

17 October 2022

Date Approved by the Board: 17 October 2022