

PROCEEDINGS OF THE WAR MEMORIAL CIVIC CENTER BOARD, TAKEN AT THE
REGULAR MEETING HELD AT 250 W 7TH STREET DERIDDER, LOUISIANA ON MONDAY,
JUNE 17, 2024 AT 4:30 P.M.

1. CALL TO ORDER by June Toothman
2. ROLL CALL attendance with there being present: Mark Anger, Lora Carrero, Paul Cuevas, June Toothman, Willie Westmoreland
There being absent: Courtney Bone, Shannon Cooley, Fred Parrott, Shannon Wingate
3. PRAYER by Willie Westmoreland
4. AMENDMENT(S) TO THE AGENDA: A motion was made by Mark Anger to add Item 7D Discuss general ledger reports, seconded by Paul Cuevas. No one opposed. Motion carried.
5. PUBLIC PARTICIPATION: None.
6. CORRECTION/APPROVAL OF THE PREVIOUS MEETING MINUTES
A motion was made by Willie Westmoreland to approve the May 20, 2024 minutes, seconded by Mark Anger. No one opposed. Motion carried.
7. FINANCE
 - A. Review and approve previous month(s) invoices
A motion was made by Mark Anger, seconded by Paul Cuevas to approve invoices from May 2024. No one opposed. Motion carried.
 - B. Review May 2024 rental income
 - C. Review overtime report
 - D. Discuss general ledger reports
Faith Scott received an email from Andrea Couch stating the March 2024 report should be available on Friday, June 21st. April and May 2024 reports are not available and a tentative date of availability was not given.
8. OLD BUSINESS
 - A. Discussion of Project List
 1. Generator update-email received from Erin Manuel. She is awaiting the contracts between the client and contractor to be executed. Once completed, a pre-construction meeting will be scheduled.
 - B. Discuss website research development/implementation
Website still in development stage. War Memorial Civic Center logo finalized.
 - C. Discuss records retention schedule
Email received from Ivory Bibbins from the Louisiana State Archived outlining the requirements. Faith will begin the process of developing the WMCC records retention schedule.

D. Upcoming public events by Community/WMCC

*June 6th 11 a.m. Lifeshare Blood Drive contacted on May 23rd for Faith to schedule a blood drive. Nineteen units were collected. The next blood drive is scheduled for Thursday, October 17th.

*June 21st 3 p.m. Comedy event hosted by the Beauregard Parish Library

*June 28th 11 a.m. WMCC Annual Five Cent Coke Float Day

*July 13th 10 a.m. The next event for the CPPJ series, Resume Writing

*August 5th 6:30 p.m. DeRidder National Night Out event The Price Is What Game hosted by the DeRidder Police & Sheriff's Department to be held at the WMCC.

9. ITEMS TABLED FROM PREVIOUS DISCUSSION: None.

10. NEW BUSINESS

A. Discuss ethics & sexual harassment training

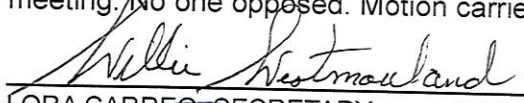
Email sent to board members with links to the trainings.

B. Discuss board member renewals

Willie Westmoreland advised his term will expire in September and he does not wish to be reappointed. Faith advised him she would need an email/letter of resignation as soon as possible for her to submit to the BPPJ.

11. ADJOURNMENT

A motion was made by Paul Cuevas, seconded by Willie Westmoreland to adjourn the meeting. No one opposed. Motion carried.


LORA GARREO, SECRETARY DATE
Willie Westmoreland


JUNE TOOTHMAN, CHAIRPERSON DATE 7/15/24